



# Waiting List Policy

## School Mission Statement

At Glen Craig Integrated Primary School we aspire to maximise the skills and talents of our pupils and staff in a respectful, happy, and caring environment, enabling them to become fulfilled and responsible citizens.

<b>Updated:</b>	<b>March 2024</b>
<b>Board of Governor Reviewed:</b>	<b>March 2024</b>
<b>Next review date:</b>	<b>March 2027</b>

## **Rights Respecting School**

At GlenCraig Integrated Primary School we are a Rights Respecting School and uphold the articles contained in the UN Convention on the Rights of the Child.

## **Waiting List Policy**

The waiting list policy as set out below applies to the consideration of applications for P1 after the Open Enrolment procedure concludes in April of any given year and for applications into any of the other classes at any given time.

Parents who wish their child to be considered for a place other than through the Open Enrolment procedure must register their interest in writing.

Should there be a place immediately available, and no other expressions of interest registered in writing then the place shall be offered to the parents.

If a parent registers their interest in writing but no place is currently available, then their name shall be placed on a waiting list.

Should a place become available, and the school has received no other expressions of interest registered in writing then the place shall be offered to the parents on the waiting list.

Should a place become available, and the school has received other expressions of interest registered in writing for the same class then the criteria below shall be applied in the order set out to all interested parties.

Should there still be a tie within or after applying criteria one to two names will be selected by random selector.

Names will remain on the school waiting list up to the end of the academic year that the register of interest was received in writing. It is the parents' responsibility to inform school by the second week in September of each subsequent year should they wish their child's name to remain on the waiting list

## **GlenCraig IPS Admissions Criteria**

1. With a brother or sister currently in attendance in the school.
2. Distance from the school as calculated by RAC Route Planner from verified home address to school. Shortest distance by car.